



2020

Smart City
Summit & Expo



APPLICATION KIT

MARCH 24th – 27th, 2020



en.smartcity.org.tw

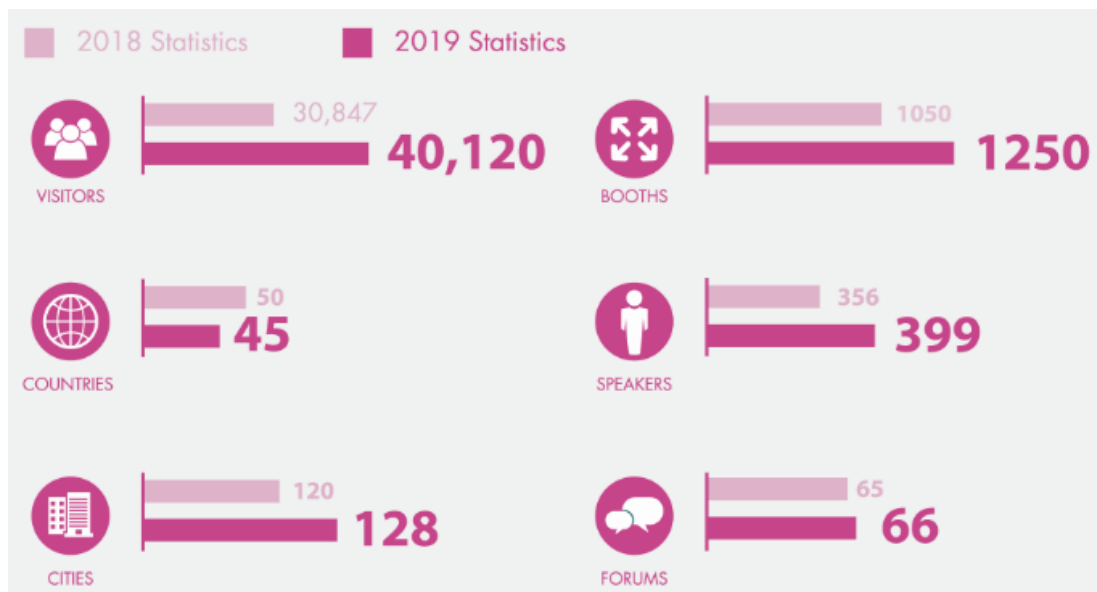
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THEME



RESULTS OF 2019 SCSE



DATES AND VENUE

- March 24th – March 27th, 2020
- Taipei World Trade Center, Nangang Exhibition Hall 2 (TaiNEX Hall 2)
(No.2, Jingmao 2nd Rd., Nangang District, Taipei City 11568, Taiwan)

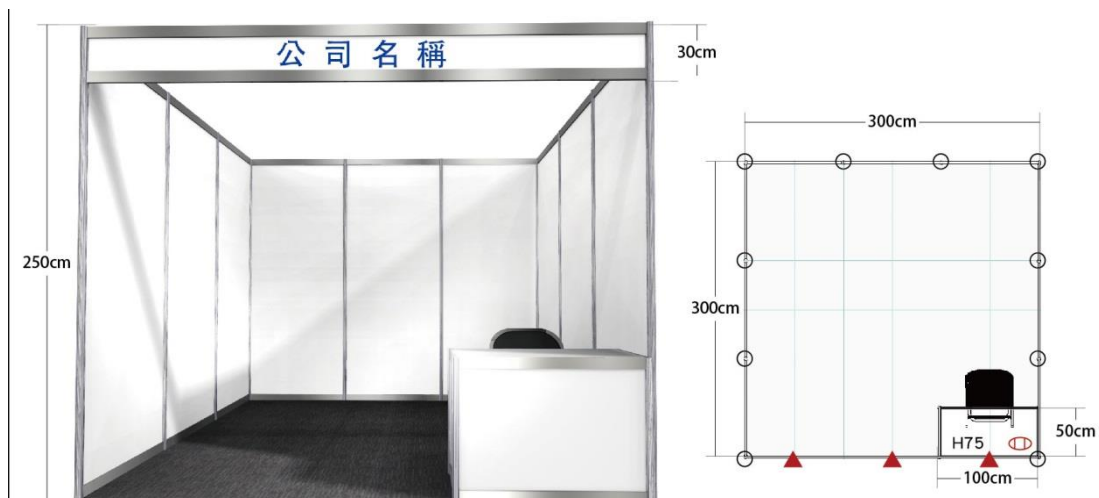
BOOTH RENTAL RATES

(1) Raw Space: 9m² (3 x 3 meters)

Rental Rate	Included items
USD\$4,000	<ul style="list-style-type: none"> ✓ Space ✓ 110V/500W socket

(2) Shell Scheme: 9m² (3 x 3 meters)

Rental Rate	Included items
USD\$4,250	<ul style="list-style-type: none"> ✓ Space ✓ Standard partition ✓ Company name fascia board ✓ Information counter ✓ Lockable cupboard ✓ Glass round table ✓ folding chairs (4 pcs) ✓ 18W spotlights (3 pcs) ✓ 110V/5A socket ✓ Waste paper basket

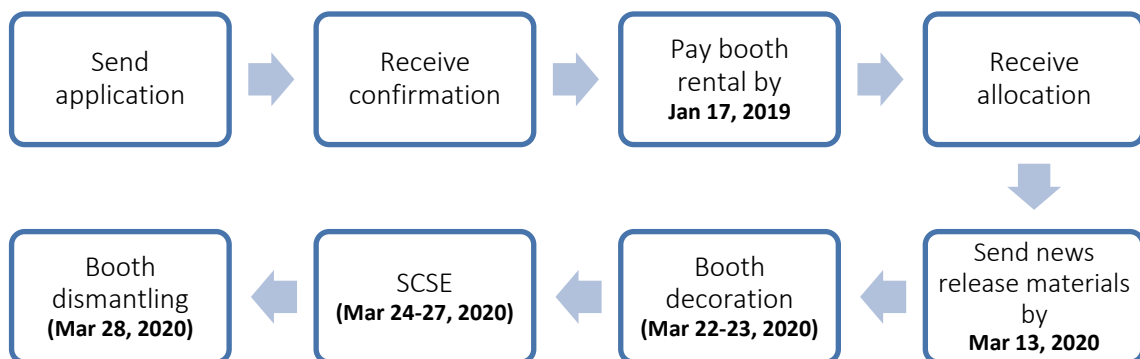


Remarks:

- (1) Additional power or water supply and drainage will be at the exhibitor's expense.
- (2) All included items are on rental basis.
- (3) Wired Internet rental rate:

Rental Rate (5 days including move-in date)	Speed (Upload/Download)
USD\$300	20M/20M
USD\$350	50M/50M
USD\$450	100M/100M
USD\$650	200M/200M
USD\$800	300M/300M
USD\$1,200	500M/500M

APPLICATION PROCESS



- (1) Exhibitor Application for 2020 Smart City Summit & Expo starts from **August 13th, 2019**. Exhibitors should send the completed [application form](#) along with a copy of their displaying product catalogue or photos. Please have the authorized person sign the application form, and send these documents by email to [Ms. Nicholle Chen](#).
- (2) The organizer reserves the right to request for the applicant's company identity documents if necessary.
- (3) A confirmation letter of booth availability will be sent after the application form and all documents are received and reviewed.
- (4) Applicants must secure their participation by paying full amount of the space rental before **January 17th, 2020**; otherwise the organizer will cancel the application. Incomplete applications will be deemed invalid.

- (5) Once available, the allocated area, Exhibitor's Manual and expo brochure will be sent in electronic form to the exhibitor after the payment is received by the organizer.
- (6) The exhibitor should send materials for news release, if any, to the organizer by March 13th, 2020 for possible exposure on press conference.
- (7) PLEASE NOTE: It is forbidden for the registered company to resell, sublease, transfer or divide booth(s) to a third party.
- (8) The organizer is not in a position to sponsor exhibitors when they apply for any government subsidy, entry visas and is not liable if applicants cannot obtain a visa.

SPECIAL OFFER FOR OVERSEAS EXHIBITORS

- (1) Reserve one (1) booth (raw space or shell scheme) before **November 30th, 2019** and applicants will be eligible to purchase one (1) additional booth (raw space or shell scheme) for only USD\$250. This offer is only applicable to one (1) booth.
- (2) This offer is only valid if the application process is completed by **November 30th, 2019**, including sending the application form to the organizer and paying full amount of rental fees.
- (3) This offer is only applicable to companies that are registered outside of Taiwan.

PAYMENT SCHEDULE

- (1) The down payment and the remaining payment should be made by telegraphic transfer only and remitted to (**US dollar only**):
 - Account number: 148-40-001581
 - Swift Code: FCBK TWTP
 - Bank Name: FIRST COMMERCIAL BANK - PATEH BRANCH
 - Bank Address: No. 111, Sec. 1, Dunhua Rd., Songshan Dist., Taipei City 105, Taiwan
 - Beneficiary Name: TAIPEI COMPUTER ASSOCIATION
 - Beneficiary Address: 3F., No.2, Sec.3, Bade Rd., Songshan Dist., Taipei City 105, Taiwan
- (2) Please pay full amount of the space rental and other banking charges before **January 17th, 2020**. The invoice shall be sent by the organizer two weeks after the payment is received. Exhibitors who do not complete the payment before the date will have their space cancelled. Any payment already paid will not be refunded.

- (3) All extra banking handling charges, if any, are borne by the applicant.
 - (4) In case of any booth cancellation, space rental already paid will not be refunded under any circumstances.
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BOOTH ALLOCATION

- (1) Space allocation priority is based on the following criteria:
 - I. Number of booth
 - II. Date of application

When applicants tied with each other on the above criteria, the organizer will resort to drawing. If applications for changing the number of booths shall take place, the date of completing the application will be taken as the date of application in the above criteria.
- (2) The organizer reserves the right to alter locations and layouts as deemed necessary.
- (3) The organizer reserves the right to reduce the number of booths if total demand for space exceeds capacity.
- (4) The organizer reserves the right to refuse any application under the following circumstances:
 - I. Products being displayed are irrelevant or improper to the smart city industry
 - II. No space available
 - III. Failure to confirm participation by paying full amount of booth rental before invoice due date.
- (5) Applicants reducing the booth(s) after paying the rental will not be refunded.

BOOTH DECORATION

- (1) After the participation and payment are confirmed by the organizer, each exhibitor will receive an Exhibitor's Manual and should review the detailed information and procedures about fees for electricity, booth decoration, and display facilities.
- (2) According to fire-precaution regulations of Taipei Nangang Exhibition Center, the decoration of all booths must be entirely composed of flame-retardant materials.

INDEMNITY/LIMITATION OF LIABILITY

- (1) The organizer will not be responsible for compensation on any incidents of theft, property damage, staff security, construction and decoration during the event.
 - (2) The organizer reserved the right to amend this application kit if necessary.
 - (3) The organizer will not be responsible for any loss, damage, injury, claims costs or expenses of any kind whatsoever if the event is altered due to a Force Majeure; however, with a deduction of administration fee, a refund will be made to exhibitors in this case.
 - (4) The exhibitor is prohibited from displaying any products irrelevant to the exhibition, or any logos or licenses of patent registered by a third party, or to infringe the intellectual property rights or other rights of any third party. In the case of any violation, the exhibitor will be held solely accountable for all legal responsibilities and indemnity due to such acts of infringement.
 - (5) The exhibitor shall not assign, sublease or apportion the whole or any part of the assigned space, or allow representatives, equipment, or materials from firms other than his own in the exhibit space.
 - (6) The display area to be used by the exhibitor is limited to the perimeters within the areas of the assigned booth space(s) set forth by the organizer. Displays outside of the assigned space, such as on aisles, public facilities, columns or walls are in violation of the terms of agreement. Displaying or posting promotional materials or objects, or offering of any giveaways at or on such localities are also prohibited.
 - (7) The exhibitor shall keep his booth(s) staffed at all times during show hours. Valuables must be insured and guarded by the own means of the exhibitor. Should any losses, damages, or theft of properties occur the organizer is not to be held accountable.
 - (8) The exhibitor must remove all items and equipment from the Exhibition grounds within the move-out period stipulated by the organizer on the last day of the event. Exhibitors are responsible for the cleanup of their exhibition booth area, including the proper disposal of decorations and debris. Exhibitors will be held solely accountable for any damages to the booth space or facilities.
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ORGANIZERS



Taipei Computer Association



Taiwan Smart City Solution Alliance



Taipei City Government

SCSE REGISTRATION CONTACTS

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